

Information for Prospective Member Organizations

The Coalition for a Livable Future is a partnership of organizations, including non-profits, businesses and governments, in the Portland-Vancouver metropolitan region that share a commitment to building just, affordable and sustainable communities. We support a region with inclusive, healthy, and green communities and walkable, vibrant neighborhoods where all residents have real access to opportunities for meeting basic needs and advancing their well-being. We recognize that the economic, environmental and social health of one city depends on the health of its neighbors. Thus, we promote “regionalism,” a way of looking for the links between the cities and counties within the greater metro area and beyond.

By joining the Coalition, your organization is helping to create a stronger, collective voice for forward thinking regional policy. A diverse membership from the non-profit, public and private sectors allows us to understand each other’s issues and concerns, to find common ground, and to share resources and information.

The Benefits of Joining a Coalition

Organizations may choose among three membership levels: core, supporting and affiliate. Only core members have voting rights and responsibilities as described on page 2. Supporting and affiliate members provide financial support and/or lend credibility and breadth to CLF by adding their organization’s name to our membership list. In general, members that invest the most time and resources in CLF activities are those who receive the greatest benefits and services.

Through CLF, members can:

- Broaden relationships;
- Avoid wedge politics;
- Increase collective capacity for research;
- Increase collective capacity for media coverage;
- Increase collective capacity for outreach;
- Explore collaborative funding opportunities;
- Receive letters of support for grants and campaigns;
- Increase participation by under-represented groups;
- Participate in education and training opportunities;
- Enhance effectiveness of your organization’s work;
- Increase opportunities for communication via newsletter, web page, and electronic mail listserves;
- Celebrate our collective and individual accomplishments;
- Accomplish systemic change through collective action rather than isolation.

All members receive Coalition publications: Connections, CLF’s bi-annual journal; CLF e-newsletter; the annual CLF member directory, and special CLF research reports. Members may also participate in CLF listserves, be included on the CLF website with a link to their organizational

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website, and receive discounts on special events and the annual Regional Livability Summit. See attached membership benefits menu for additional benefits.

Responsibilities as a Coalition Member

Each member of the Coalition is asked to:

- Select a representative and an alternate to participate in Coalition proceedings and committees and/or serve as the primary contact.
- Advertise the activities and policies of the Coalition and its membership through your organization's publications and other means.
- Actively work toward the Coalition's Objectives.
- Support the health of CLF by providing financial support for general operation of the Coalition.
- Abide by all CLF's organizational policies when participating in Coalition Activities.
- Help recruit new members to the Coalition.

How the Coalition Works

Decisionmaking:

The core membership provides leadership to the Coalition by electing the Board of Trustees annually, with approximately half of the seats up for election each year, and by participating in policy decisions. Policy decisions are made at bi-monthly general meetings or special meetings of the membership called for a specific purpose. In between meetings of the membership, the Board of Trustees will make decisions on items that require a fast turn-around, in addition to carrying out its strategic planning, fundraising and personnel responsibilities. Interim decisions related to policy objectives will be made by following an adopted interim decision making procedure that involves participation by working group/committee leaders and board members. CLF has working groups and committees that focus on specific issues, research concerns and projects, and bring policy and project recommendations to both the Board of Trustees and the full membership for discussion and approval. Supporting and affiliate member organizations and individual members are welcome to participate in all membership and committee meetings; however, they do not have voting rights and responsibilities.

Representing CLF on a governmental committee:

Representatives of member organizations, board members or volunteers may be appointed by the membership to represent CLF interests and positions in policy making committees convened by governmental bodies. Representatives of CLF are expected to report regularly to CLF on the activities of the committee, and agree to bring policy decisions of that body before the CLF membership for a vote prior to key decisions.

Fundraising:

Coalition staff actively searches for collaborative fundraising opportunities for members based on the priorities of the membership. When opportunities arise, CLF acts as a vehicle for leveraging funding for our collaborative efforts. Individual member groups have increased their success in fundraising by working together in the Coalition. In these cases, the Coalition's members raise and manage CLF's funding. With staff support, they do all the work of fundraising: contact cultivation, funder visits and tours, correspondence with foundations, proposal writing, budgeting and financial

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planning, etc. The people who raise funds for CLF also decide how to spend those funds in consultation with the Board, which is legally responsible for the financial management of CLF.

It is important to note that the Coalition for a Livable Future is NOT a grant maker. Rather, the members who are fundraising collaboratively are a team of member organization representatives and volunteers who are working together to fund work on Coalition issues. They develop a workplan and then raise the funds needed to carry it out. CLF staff provides support for this work.

Staff:

Current CLF staff: Two Co-Directors, Policy Director, Equity Agenda Coordinator and Office Manager

Membership Dues

Membership dues are a critical way to sustain the Coalition. They also build our power. By investing financial resources in CLF, members demonstrate a significant commitment to the cross-discipline collaboration that is possible through CLF, which in turn, leverages other funding. We recognize that all organizations have very different capacities, and want to provide opportunities for all sizes and types of organizations to join. Therefore, members may provide assistance with fundraising (selling event tickets, sponsoring an event, or volunteering for phonebanks and other fundraising activities) in lieu of paying the minimum \$150 dues level. Staff will work with groups to create a plan that fits individual organizations' needs and capacities. (See attached menu for information about additional benefits for higher levels of dues.)

Summary of Membership Levels

	Core	Supporting	Affiliate
Who	Nonprofit Organizations, Businesses and Governments	Nonprofit Organizations, Businesses and Governments	Nonprofit Organizations, Businesses and Governments
How to join	Must support CLF's mission & objectives. Confirmation vote by board required.	Must support CLF's mission & objectives.	Must support CLF's mission & objectives.
Voting	Yes, as long as dues are paid.	No.	No.
Dues	See suggested range of dues.	See suggested range of dues.	Less than \$150.

Suggested range of dues for Supporting or Core members:

Operating Budget	Dues Range
Under \$200,000	\$150-\$250
\$200,000-\$500,000	\$250-\$750
\$500,000-\$1 mill	\$750-\$2,500

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How to Join

If your organization is interested in becoming a member of CLF, first choose the appropriate membership level for you. Fill out the appropriate application form stating that your group agrees with the Objectives of the Coalition and that you will support all of these Objectives in your work with the Coalition, and send in membership dues at your selected level.

For prospective core members only: As CLF staff and board are reviewing your application, one or more representatives from your organization should attend one of the Coalition's meetings and/or membership forums in order to learn more about how the Coalition works, meet other members, and allow us to get to know you. We will schedule a time for voting on your application at a Board meeting, giving you time to introduce your organization and explain why you are interested in joining CLF. The Board will vote on your application for membership. If approved, CLF's Co-Directors will sign off on the membership agreement form and new members will receive additional materials explaining in greater detail how to get involved in CLF.

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Core (Voting) Member Application To Join

We wish to join other Coalition for a Livable Future members in fulfilling the Coalition's mission and objectives as follows:

The purpose of the Coalition for a Livable Future is to protect, restore, and maintain healthy, equitable, and sustainable communities, both human and natural, for the benefit of present and future residents of the greater metropolitan region.

To this end, CLF's work focuses on:

- 1. Protecting, maintaining and restoring the social and economic health of our urban, suburban, and rural communities, especially the distressed parts of the region;*
- 2. Developing a more sustainable relationship between human residents and the ecosystems of this region;*
- 3. Assuring the fair distribution of tax burdens and government investment within the region;*
- 4. Promoting a diverse and tolerant society;*
- 5. Increasing public understanding of these regional growth management issues, developing effective democratic discourse, and promoting broader citizen participation in decision-making regarding growth in our region.*

We recognize that our organization will benefit from joining a coalition to address these issues by creating a stronger, collective voice; improving our understanding of each other's issues and concerns, and how they intersect; increasing our organizational capacity through joint research, advocacy and requests for funding; and coordinating our efforts on these issues with those of others who share these objectives.

We will support CLF initiatives through research, advocacy, outreach, and public education to advance this mission, and we will also reach out to other groups and individuals that have a stake in these issues.

As a member of the Coalition, our organization will be responsible for:

- Selecting a representative and an alternate to participate in Coalition proceedings and committees and/or serve as the primary contact.
- Advertising the activities and policies of the Coalition and its membership through our organization's publications and other means.
- Actively working toward the Coalition's Objectives.
- Supporting the health of CLF by providing financial support for general operation of the Coalition at a level that is feasible for our organization.
- Abiding by all CLF's organizational policies when participating in Coalition activities.
- Helping recruit new members to the Coalition.

Organization Name _____

Authorized Signature _____ Date _____

Title _____

CLF Co-Directors _____ Date _____

Core (Voting) Member Application To Join, continued

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Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Contact person: _____ Alternate: _____

Email: _____

Web page: _____

Please describe briefly your organization's mission, work, etc. If you have it, send us a brochure or other written information about your organization.

Why does your organization wish to join CLF?

Which issue(s) are you interested in getting involved with? (Natural Resources, Land Use, Food Policy, Transportation, Affordable Housing) This is just for our information; you may join any working group or committee at any time; you may also propose new working groups or task forces, subject to approval by the Board of Trustees.

Suggested range of dues for Supporting or Core members:

Operating Budget	Dues Range	Please Check
Under \$200,000	\$150-\$250	<input type="checkbox"/>
\$200,000-\$500,000	\$250-\$750	<input type="checkbox"/>
\$500,000-\$1 mill	\$750-\$2,500	<input type="checkbox"/>

Please return this form to 107 SE Washington St., Suite 239, Portland, OR 97214

If you have any questions, please contact Kathy Hammock at (503) 294-2889 or kathy@clfuture.org

C O A L I T I O N F O R A L I V A B L E F U T U R E
Supporting or Affiliate Member Application To Join

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1. *Protecting, maintaining and restoring the social and economic health of our urban, suburban, and rural communities, especially the distressed parts of the region;*
2. *Developing a more sustainable relationship between human residents and the ecosystems of this region;*
3. *Assuring the fair distribution of tax burdens and government investment within the region;*
4. *Promoting a diverse and tolerant society;*
5. *Increasing public understanding of these regional growth management issues, developing effective democratic discourse, and promoting broader citizen participation in decision-making regarding growth in our region.*

As a member of the Coalition, our organization will be responsible for:

- Selecting a representative to serve as the primary contact.
- Supporting the health of CLF by providing financial support for general operation of the Coalition at a level that is feasible for our organization.
- Abiding by all organizational policies when participating in CLF activities.

Organization Name _____

Membership Level: _____ (Please indicate Supporting or Affiliate.)

Authorized Signature _____ Date _____

Title _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Contact person: _____ Alternate: _____

Email: _____ Web page: _____

Suggested range of dues for Supporting or Core members:

Operating Budget	Dues Range	Please Check
Under \$200,000	\$150-\$250	<input type="checkbox"/>
\$200,000-\$500,000	\$250-\$750	<input type="checkbox"/>
\$500,000-\$1 mill	\$750-\$2,500	<input type="checkbox"/>

Please return this form to 107 SE Washington St., Suite 239, Portland, OR 97214

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