

# **8<sup>th</sup> Annual *Coalition for a Livable Future* Regional Livability Summit**

April 23, 2010 at Portland State University, Smith Center Ballroom, Portland, Oregon

## **Proposal Form for Summit Break-out Session and/or “Days of Equity Action” Event**

CLF’s Livability Summit is an opportunity for you and fellow Portland-Vancouver residents to showcase your innovative ideas and forward-thinking work that helps create healthy, sustainable and inclusive communities. More than a conference, this Summit yields product in the form of deeper understanding of issues, better collaborative organizing and better tools for organizing genuine, positive change.

At the Summit, we co-create positive change. In 2008, we helped craft the Equity Agenda, which now guides collaborative advocacy for expanding access to opportunities in our region. In 2009, we convened a powerful mix of participants dedicated to equity, mobilized 400 people, and incorporated “Days of Equity Action,” a series of one-day service, or advocacy projects hosted by CLF member and partner organizations.

This year we’ve positioned the Summit to be part of the 40th Anniversary of Earth Day to bring much greater visibility to issues of regional equity as part of our region’s environmental sustainability efforts. The 2010 Summit will catalyze action for meeting basic needs, managing equitable distribution of resources and ensuring meaningful public partnerships for every community. Our coordinated efforts at the Summit will serve our collective work for healthy communities over the years ahead.

You are invited to participate at every level, starting now. Use this form to 1) propose a theme for the Summit, and/or 2) propose a break-out session to be held April 23rd and/or 3) propose a “Days of Equity Action” event during the week of the Summit. The Days of Equity Action events should be a service project, advocacy activity, event, study group or some other similar activity that will be organized by your organization/volunteers. By being linked with the “Days of Equity Action”, your event will get greater visibility through Summit publicity, as well as be tied to a broad message about regional equity. Please note the varying deadlines.

**Return Form Electronically to: [dianne@clfuture.org](mailto:dianne@clfuture.org)**

### ***Propose a Theme for the Summit***

**Deadline for Submitting a Theme: January 15, 2010**

**Theme idea:** *(use the space provided below)*

Optional – make a case for why you think your theme is ideal for this Summit (in 250 words or less)

**Propose a Summit Break-out Session and/or “Days of Equity Action” Event**

**Deadline for Proposal: February 1, 2010**

**Instructions:** Mark boxes by deleting box and inserting x. Write comments where requested.

**STEP 1: Are you proposing a Summit Break-out Session and/or “Days of Equity Action” Event?**

- Summit Break-out Session - *please complete each section below*
- “Days of Equity Action” event – *please complete, Step 3, Step 4, and Step 5B*
- Both – *Submit session information and indicate in Step 5A that your Session includes an Action*

**STEP 2: What amount of previous knowledge does your breakout session require? (mark one)**

- None - will engage individuals with no previous issue-specific knowledge
- Basic – some issue-specific knowledge is recommended for participants
- Advanced – issue-specific knowledge is needed of all participants

**STEP 3: Provide Your Contact Information**

First Name :	Last Name:
Organization:	
Address:	City & Zip:
Phone:	E-mail:

**STEP 4: Session and/or Action Details and Description**

Please outline the details of the session topic by answering the questions for steps A-D. Submitters are responsible for identifying anticipated speakers for their breakout session. Please consult with speakers prior to submitting the session proposal. Summit organizers are looking for sessions that include speakers representing a diversity of perspectives representing different racial and ethnic communities, geographic areas of the region, disciplines and sectors. Sessions may be 1.25 or 2.5 hours in length.

**A. Proposed Session or Action Organizers (Presenters, Facilitators and/or Moderators):**

Name and Affiliate Organization	Role (e.g. speaker, volunteer coordinator)	Contact Information	
		Phone	Email
1.			
2.			
3.			
4.			

**B. Session (or Action) Title:** *(12-word limit – use the space provided below)*

**C. Description:** *(250-word limit)*

**D. Length of Session Time:**  1.25 hours  2.5 hours  \_\_\_\_\_ *(fill in other)*  
**Length of Action Time:**  2 hours or less  2 – 4 hours  \_\_\_\_\_ *(fill in other)*

**STEP 5: Capturing Session or Action Qualities**

**A. Please indicate the implementation level that will characterize the type of information your session will represent (choose one category from the list provided below).**

- Action-ready: By the end of your session, participants will be prepared to do something to move the campaign / issue forward. This session interfaces with a “Days of Equity Action” event.
- Developmental: Organizing on this issue is still in development and participants will contribute to the further development of a campaign on the designated topic.
- Other: (Please Explain) \_\_\_\_\_

**B. Characterize your Session or Action:** Please mark all that apply

- EQUITY AGENDA INITIATIVE: Session or Action addresses one of the 16 Initiatives outlined in the Equity Action Agenda (found at <http://equityatlas.org/actionplan.html>)
- MORE THAN ONE INITIATIVE: Session or Action addresses multiple initiatives outlined in the Equity Action Agenda
- BASIC NEEDS: Session or Action addresses CLF’s first Principle of Equity: “all residents have access to opportunities for meeting basic needs and advancing their health and well being.”
- DISTRIBUTION OF BENEFITS (& BURDENS): Session or Action addresses CLF’s second Principle of Equity: “The distribution of benefits and burdens of growth, economic wealth, and political capital are equitably distributed, within and between generations, across the region”
- PARTNERS IN PUBLIC DECISION-MAKING: Session or Action addresses CLF’s third Principle of Equity: “All residents and communities are involved fully as equal partners in public decision-making.”
- EDUCATIONAL OPPORTUNITY: Session or Action offers opportunity for learning
- CREATIVE ENGAGEMENT OPPORTUNITY: Session or Action emphasizes participant contributions in discussing ideas and/or shaping solutions
- SOLUTION IDEAS PRESENTED: Session or Action offers solutions to problems
- POWER ANALYSIS: Session or Action includes information that will enhance participants’ understanding of how power or privilege work in our region
- SYSTEMS ANALYSIS: Session or Action includes information that will enhance participants’ understanding of how to affect systemic or institutional change in our region

Questions about the submittal form or instructions should be directed to Dianne Riley at [dianne@clfuture.org](mailto:dianne@clfuture.org) or (503) 294-2889. All submissions will receive an email acknowledging receipt of your proposal.